

To: Members of the Corporate
Governance Committee

Date: 13 May 2014

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 21 MAY 2014** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APPOINTMENT OF CHAIR

To appoint a Chair of the Corporate Governance Committee for the ensuing year.

2 APPOINTMENT OF VICE CHAIR

To appoint a Vice Chair of the Corporate Governance Committee for the ensuing year.

3 APOLOGIES

4 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

5 URGENT MATTERS

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

6 MINUTES (Pages 5 - 18)

To receive the minutes of the Corporate Governance Committee meeting held on the 15th April, 2014.

7 PROCUREMENT REVIEW - SCHOOL BUILDING MAINTENANCE WORKS (Pages 19 - 34)

To consider a report by the Wales Audit Office (copy enclosed) on the external audit Procurement Review of School Building Maintenance Works.

8 DATA PROTECTION ACT (Pages 35 - 44)

To consider a report by the Head of Business Improvement and Modernisation (copy enclosed) which details breaches of the data protection act by the Council that have been subject to investigation by the Senior Information Risk Officer.

9 INTERNAL AUDIT ANNUAL REPORT 2013/14 (Pages 45 - 56)

To consider a report by the Head of Internal Audit (copy enclosed) which provides the Internal Audit Annual Report for 2013-14.

10 INTERNAL AUDIT ANNUAL ASSURANCE PLAN 2014/15 (Pages 57 - 62)

To consider a report by the Head of Internal Audit (copy enclosed) which provides the Internal Audit Annual Assurance Plan for 2014-15.

11 DELIVERING GOOD GOVERNANCE AND CONTINUOUS IMPROVEMENT (Pages 63 - 96)

To consider a report by the Head of Internal Audit (copy enclosed) which provides the final consultation on the self-assessment report on the Council's governance and improvement arrangements for 2013/14.

12 BUDGET PROCESS 2015/16 (Pages 97 - 100)

To consider a report by the Head of Finance and Assets (copy enclosed) which provides an update on the process to deliver the revenue budget for 2015/16.

13 FEEDBACK ON CORPORATE EQUALITY MEETING

To receive a verbal report by from Councillor M.L. Holland on the Corporate Equalities meeting.

14 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME (Pages 101 - 106)

To consider the Committee's Forward Work Programme (copy enclosed).

PART 2 - CONFIDENTIAL ITEMS

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item(s) of business because it is likely that exempt information (as defined in paragraph "[Insert Number]" of Part 4 of Schedule 12A of the Act would be disclosed.

MEMBERSHIP

Councillors

Brian Blakeley
Stuart Davies
Peter Duffy

Martyn Holland
Gwyneth Kensler
Jason McLellan

Lay Member

Paul Whitham

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